



Girraween Primary School

RISING TO THE CHALLENGE

PERSONAL BEST

RESPONSIBILITY

CARE

RESPECT

FAIRNESS

Email: admin.girrasch@education.nt.gov Tel: 08 8983 3300 Fax: 8983 4202 PO Box 1042 Howard Springs NT 0835

Girraween Primary School Reporting to Parents Policy

Background

In the Northern Territory, schools must:

- give parents at least one written report each semester
- have at least one formal interview with parents each school year
- allow informal discussion between teachers and parents when requested
- distribute the National Assessment Program Literacy and Numeracy (NAPLAN) student report to parents of participating students (in years 3,5,7 and 9).

These are the minimum reporting requirements. It is expected that schools will provide other opportunities to report to parents and guardians, students and the community.

Objectives

The purpose of reporting is to support student learning by providing information to students and parents / carer about student achievement, progress and to indicate areas for further development. A student's report provides a formal record at a point in time on the student's progress and achievement.

Implementation

Regular communication between teachers and parents / guardians is encouraged. If parents / guardians have concerns about their child's learning, they should raise these with the teacher at any time rather than waiting for formal interviews. Regular communication between home and school is encouraged. If parents / guardians wish to meet with the teachers, they should make an appointment to ensure that an appropriate amount of time is available.

Term One	Parent-Teacher Meetings Parents / guardians and teachers connect regarding any relevant information or observations regarding the student. Student attendance is up to the parents.	Week 3
Term Two	Semester Report <ul style="list-style-type: none">• Effort and achievement for all Learning Areas taught and assessed throughout the semester.• Next steps in learning for English and Maths• Demonstration of Seeds of Success and Learning Powers• Attendance• Effort and achievement for inquiry skills	Week 10

Term Three	Portfolio This should represent students' effort and achievement throughout the inquiry process including work towards their individual goals Three-way interviews Student, teacher and parents / guardians meet together, and the student shares their portfolio.	Week 3 or 4
Term Four	Semester Report <ul style="list-style-type: none"> • Effort and achievement for all Learning Areas taught and assessed throughout the semester. • Next steps in learning for English and Maths • Demonstration of Seeds of Success and Learning Powers • Attendance Effort and achievement for inquiry skills	Week 10

Approved by Girraween Primary School Council: 2023
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