

**PERMISSION FOR STUDENT TO PARTICIPATE IN CHAPLAINCY PROGRAM 2018  
GIRRAWEEEN PRIMARY SCHOOL**

Dear Parent/Guardian

This school community provides a chaplaincy programme endorsed by the school council and available on a voluntary basis to all students. *Miss Amanda Lockwood* is our school chaplain and will be in attendance on Wednesday and Fridays in 2018.

The Chaplain is managed by the principal and must comply with the code of conduct for school Chaplains in Northern Territory Government Schools and the Department of Education and Training's Chaplaincy Services in School Policy.

<p>The following activities/programs are offered on an opt-in basis and require written permission prior to student participation. Further information is provided in the Girraween PS <i>National School Chaplaincy Program 2018</i> brochure. If you wish to opt-in to any of the activities/programs for your child/ren please check the appropriate box/es and complete the relevant parent and student details below. <b>This form must be completed every year.</b> When providing consent, parents/guardians acknowledge that chaplains will have access to relevant personal information about your child/ren that is held by the school.</p>		
<i>Pastoral Care</i>		
<i>Personal Development Programs with small groups- specific information will be sent home before students are included in these programs.</i>		
<i>Assistance to classes and teachers during critical incidents.</i>		
<i>Kids Club lunch time craft activities for students</i>		
<b>Students Name/s &amp; Class</b>		
<b>Parent/ Guardian Signature</b>		<b>Date:</b>

Parents may withdraw or change this permission at any time by advising the school in writing. Parents will be given an opportunity to review this permission annually and where there is a change to the chaplain or the program of services available.

**One-on-one Chaplaincy services**

**A separate form will be provided if one on one chaplaincy services are required or recommended.** Provision of one-on-one chaplaincy services requires the **written approval of both principal and parent in each case.** Records of one-on-one chaplaincy services are created by the chaplain and filed on the student's file. Records of one-on-one session must include details of who was involved; where and when the session took place; and what the main topics of discussion were and any outcomes.

Yours sincerely

*Helen Chatto*

Principal Helen Chatto



School Council Chairperson Tanya McKenna